



**BOARD OF DIRECTORS  
MEETING AGENDA**

**May 18, 2020 ~ 11:30 am**

**Zoom Meeting ID: 958 7612 4603  
Password: 7LjvKQ**

*This meeting is held in accordance with the Freedom of Information Act.  
A copy of the agenda has been made available to the public.*

**I. Call to Order**

- A) Establishment of a Quorum
- B) Invocation
- C) Pledge of Allegiance
- D) Chairman's Opening Remarks

**II. Reading of the Mission & Vision Statement**

**Mission:** Sumter STEAM Charter works to provide all students with equal access to a world-class PK-12 education in an academically rigorous & student-centered learning environment, creating graduates who will be thoughtful and engaged citizens prepared to take on the leadership challenges of the 21st century.

**Vision:** In partnership with our families and the community, our vision is to provide real-world interdisciplinary, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

**III. Order of Business**

- A) Approval of Consent Agenda
  - a) Today's Meeting Agenda
  - b) Minutes from April 14, 2020 Meeting
  - c) 2020-21 Board of Directors Meeting Calendar & Future Meeting Space
  - d) SSC Transition Logo Designs & Official Organization Letterhead
  - e) Recruitment T-Shirt Design
- B) Review of Board of Directors Powers and Duties
- C) Updates from the Chief of Staff
  - a) Welcome from SCPCSD & SC Charter Alliance Membership
  - b) Community Outreach & Marketing
  - c) Pre-Enrollment Scholar Interest Form
  - d) Financials: Federal Tax Exemption Non-Profit Status Update & Banking
  - e) Executive Director Search Update
  - f) Electronic Board Communication
- D) Vendors and Contracted Services
  - a) Legal Representation
  - b) Directors Insurance

- c) Marketing & Branding
- d) Fiscal Management
  
- E) Facility Update
  
- F) Board Training Opportunities
  - a) 2020 Charter Alliance Leadership Summit (June 20 - Columbia)
  - b) 2020 SC Charter Schools Conference (November 18-19; Spartanburg)
  
- G) CSP P&I Federal Grant - Presentation, Timeline, & Draft Submission
  
- H) Board Governance Policies – Presentation, Reading, & Discussion
  - a) 1.1 Structure of the Agenda for Board Meetings
  - b) 1.2 News Media Services at Board Meetings
  - c) 1.3 Board & Public Notification of Board Meetings
  - d) 1.4 Public Participation in Board Meetings
  - e) 1.5 Conducting Board of Directors Meetings
  - f) 1.6 Conducting Executive Sessions during Board Meetings
  - g) Charter School Policy Manual from Charter Alliance

**IV. Public Participation**

The official meeting of the SSC Board of Directors is, by law, a public meeting and the Board values citizen input. However, in order to protect the integrity of the meeting agenda, public dialogue will be restricted to the *Public Participation* section of the agenda or as directed by the Board chairman.

- Each speaker has three minutes.
- Speakers may not ask questions of Board Members.
- Board Members may not engage speakers in discussion.
- Disruptive behavior is not permitted.

**V. Executive Session**

Executive sessions are designed to handle sensitive matters in a matter that will protect the innocent and assure confidentiality about sensitive matters. Please remember that all matters discussed in the executive session are confidential and not to be reported to or discussed with anyone not in attendance at the session. The Chair will brief directors who are unable to attend the executive session. In today’s executive session, the items to be discussed with possible action taken include the following items:

- a) Vendor and Contracted Services
- b) Executive Director Search
- c) Board Governance Policies – 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6

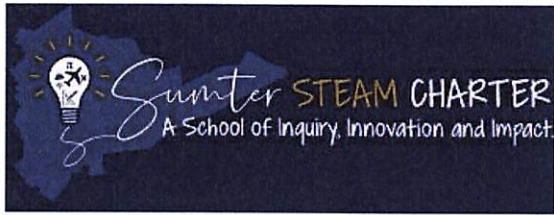
**VI. Action Items**

- a) Vendor and Contracted Services
- b) Board Governance Policies – 1.1, 1.2, 1.3, 1.4, 1.5, and 1.6

**VII. Good of the Order**

This is a time set aside for directors to offer announcements, comments, or observations that are relevant to Sumter STEAM Charter, the community we serve, and the work in which we are engaged.

**VIII. Adjournment**



## BOARD OF DIRECTORS MEETING MINUTES

May 18, 2020

MEETING HELD VIA ZOOM

In accordance with the SC Code of Laws of 1976, Section 4-30-80(e), as amended, the meeting of the SSC Board of Directors was held in accordance with the Freedom of Information Act. The public was notified of the meeting date, time, place, and agenda via the school's website and social media platforms.

The Board assembled virtually with Mr. G. Thompson calling the meeting to order at 11:31 am. Directors present included Mr. G. Thompson, Mrs. Chandler, Mrs. McElveen, Mr. Loadholt, Mr. Creech, Mr. Davis, Mr. Griffith, Dr. Ivey, Mrs. Rauchenbach, Dr. R. Thompson, and Rev. Dr. Newton. Mr. Davis offered an invocation followed by Dr. Ivey leading the Pledge of Allegiance.

The following actions were taken:

### 1. Approval of the Consent Agenda

- a. A motion was made by Director McElveen to approve the consent agenda containing five items (5-18-20 meeting agenda, 4-14-20 meeting minutes, 2020-21 Board meeting calendar, transition logos & organization letterhead, and recruitment t-shirt design) and was seconded by Director Chandler. The motion passed unanimously in an 11-0 vote.

### 2. Chief of Staff Updates

- a. Dr. Ivey reviewed the powers, duties, and responsibilities of the Board of Directors. Updates were also shared that included: the status of current pre-enrollment interest, website metrics & new content, social media traffic, director email accounts, April bank statements, and info from BES regarding the Executive Director search. Board communication included welcome letters from SCPCSD and SC Charter Alliance as well as the school's 501c3 approval.

### 3. Vendors and Contracted Services

- a. A motion was made by Director McElveen to engage with Turner & Caudell (legal representation), McCay Kiddy (fiscal management), & Barnabus Marketing (marketing) and was seconded by Director Newton. The motion passed unanimously in a 11-0 vote. A motion was made by Chairman Thompson to have Directors Ivey and Loadholt obtain an additional quote for Directors Insurance and seconded by Mr. Griffith. In a 9-0 vote, the motion carried with Directors Creech and McElveen abstaining.

### 4. Facility Update

- a. Dr. R. Thompson presented an update on the 15 School Street property that included an overview of the approval process with SCDOT/SCDE OSF and next steps being taken.

### 5. Charter Schools Program Grant

- a. Dr. Ivey provided an overview of the federal Charter Schools Program grant and progress completed to date as well as next steps being taken to meet the 6/8 application deadline.

### 6. Board Governance Policies

- a. Directors McElveen and Chandler presented an initial set of board governance policies including structure of the agenda for board meetings (1.1), news media services at board meetings (1.2), board & public notification of board meetings (1.3), public participation in board meetings (1.4), conducting board of directors' meetings (1.5), and conducting executive sessions during board meetings (1.6). A motion was made by Director Creech to adopt all six policies and seconded by Director McElveen. The motion passed unanimously in an 11-0 vote.

With no further business before the Board, a motion was made by Director Creech to adjourn & seconded by Mr. Griffith. With unanimous approval, the meeting was adjourned at 12:45 pm.

  
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Greg A. Thompson, Board Chairman

  
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Dr. Trevor T. Ivey, NBCT, Board Secretary