



Sumter STEAM Charter: A School of Inquiry, Innovation, & Impact

Virtual Planning Committee Meeting conducted via Zoom ~ April 14, 2020 ~ 9:00-10:00 am

<https://tinyurl.com/4-14SSCCCommitteeMeeting> ~ Meeting ID: 974 635 757 ~ Password: 4Jr4iw

Mission: Sumter STEAM Charter works to provide all students with equal access to a world-class PK-12 education in an academically rigorous & student-centered learning environment, creating graduates who will be thoughtful and engaged citizens prepared to take on the leadership challenges of the 21st century.

Vision: In partnership with our families and the community, our vision is to provide real-world interdisciplinary, personalized, and project-based learning experiences through a STEAM-based academic program where graduates become the next generation of leaders, employers, and employees who contribute to the economic well-being of their communities and families.

AGENDA

1. Call to Order (1 minute)
 - a. Establishment of a Quorum
 - b. Invocation
 - c. Opening Remarks from Chairman
2. Approval of Consent Agenda Items (1 minute – ACTION REQUIRED)
 - a. Minutes from March Committee Meeting
 - b. Agenda for Today’s Meeting
3. Receive Updates & Committee Communication from Chief of Staff (8 minutes)
 - a. Community Outreach: Website Metrics, Social Media, & Continued Awareness Sessions
 - b. Correspondence from SCPCSD: Review Recommendation Report & Indicator Assessment
 - c. Action Plan for Next 100 Days (May-August 2020) & Implementation Year (August 2020-August 2021 – ACTION REQUIRED)
 - d. Overview of CSP Planning & Implementation Grant
4. Facilities Update (5 minutes)
5. Executive Director Job Description & Search Protocol (5 minutes – ACTION REQUIRED)
6. Preparing for the Virtual Presentation to SCPCSD Board of Trustees (20 minutes)
 - a. Review Revised SCPCSD Protocol for Virtual Presentation
 - b. Review Presentation Format & Materials
 - c. Sub-Teams & Breakout Sessions
 - i. Education: Trevor, Kimberly, Rodney, Bronwyn, Cammy, Dexter
 - ii. Finance: Trevor, David, Rodney, Greg, Kimberly
 - iii. Business/Operations/Governance: Trevor, Greg, Bronwyn, Ben, Cammy
 - iv. Community Relations: Trevor, Marion, Steve, and Ben
 - v. Facilities: Greg, Trevor, Rodney
 - d. Post-Board Hearing Communication Plan to External Stakeholders
7. Adjournment

Upcoming Events

- a. SCPCSD Board Presentation & Hearing: April 16 – 3:00 pm
- b. Monthly Meeting: May 18 – 11:30 am



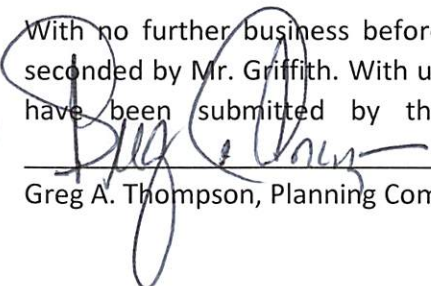
Sumter STEAM Charter Planning Committee - Minutes from April 14, 2020 Meeting

The planning committee assembled virtually on April 14, 2020 at 9 am for a special called meeting via Zoom. Attending members included Greg Thompson, David Loadholt, Dexter Davis, Dr. Trevor Ivey, Rev. Dr. Marion Newton, Kimberly Rauschenbach, Steve Creech, Bronwyn McElveen, Ben Griffith, and Cammy Chandler. Dr. Thompson was absent. Mr. G. Thompson began by welcoming everyone and then offered an invocation.


The following actions were taken:

1. Approval of the Consent Agenda (March 16, 2020 Meeting Minutes & Agenda for Today's Meeting)
 - a. A motion was made by Mr. Griffith to accept the consent agenda containing both the minutes as presented in the meeting packet & the meeting agenda for April 14, 2020. The motion was seconded by Mr. Creech. In a 10-0 vote, the consent agenda was approved.
2. Received Updates from Chief of Staff
 - a. Dr. Ivey provided updates to the committee on a variety of items: past & upcoming scheduled outreach events, the second community newsletter, and website & social media outreach metrics. Correspondence from the IRS confirming receipt of the 501c3 application was shared in addition to the March bank statements. Dr. Ivey also reviewed the SCPCSD recommendation report and the official response submitted on behalf of SSC. Finally, Dr. Ivey shared that SSC successfully registered with the SAMS federal grants administrator to prepare for the CSP grant.
3. 100 Day Action Plan and Planning & Implementation Year Action Plan
 - a. Dr. Ivey provided an overview of the six goals outlined in the 100-day action plan, from April 15-August 1, 2020 and the planning & implementation year action plan (August 2020-July 2021). A motion was made by Mr. Creech to adopt both action plans. The motion was seconded by Ms. Chandler. In a 10-0 vote, both action plans were approved.
4. Executive Director Job Description & Search Protocol
 - a. A motion was made by Dr. Ivey to utilize the services of Building Excellent Schools for the executive director search. The motion was seconded by Mr. Creech and carried in a 10-0 vote.
 - b. After a general discussion of the executive director job description. A motion was then made by Mr. Creech to approve the job description with Mrs. McElveen's suggestion regarding minimum qualifications. Mr. Griffith seconded the motion and carried in a 10-0 vote.
5. Work Team Breakout Sessions
 - a. Planning committee members divided into their sub-expertise area teams (education, finance, business/operations/governance, and community relations) to further discuss topics related to the charter application followed by the sharing out of any updates & concerns.

With no further business before the committee, a motion was made by Mr. Creech for adjournment & seconded by Mr. Griffith. With unanimous approval, the meeting was adjourned at 9:55 am. These minutes have been submitted by the Planning Committee Secretary for approval on April 16, 2020.



Greg A. Thompson, Planning Committee Chair



Dr. Trevor Ivey, Planning Committee Secretary



Handwritten signature

Handwritten signature