



Board Governance Policy 1.5

Liberty STEAM Charter Policy for Conducting Board of Directors Meetings

Purpose: To establish the basic structure for the conduct of board meetings.

All board meetings will be conducted in accordance with the South Carolina Freedom of Information Act. All board meetings, except for periods in which the board is in executive sessions, are open to the public.

Annual Organizational Meeting

The board shall hold its annual organizational meeting during the first scheduled meeting in January. During this time, all board members will complete the annual membership forms to include conflict of interest disclosure, oath of office, and board member conduct in addition to any other required forms approved by the board.

Regular Board Meetings

During the planning and implementation for Sumter STEAM Charter, the board will hold its regular meeting of the board at the Central Carolina Technical College Advanced Manufacturing Technology Training Center or an alternative location determined by the board on the second Monday of each month. The regularly scheduled time will be 11:30 am. In unusual circumstances, the board may change the time and place of the regular meeting upon a majority vote of the board. The board anticipates moving its regular meetings to the school site upon issuance of an Occupancy Permit from the South Carolina Department of Education Office of School Facilities.

Work Sessions

From time to time the board may meet in work sessions. The fourth Monday at 11:30 am of each month will be set aside for such work sessions as deemed necessary. Topics will be announced publicly, and sessions will be conducted in accordance with state law.

Special Meetings

The chairman of the board or a majority of members of the board may call a special meeting of the full board. The executive director or his/her designee should give at least 24 hours' notice to all members of the board and the public except when emergency conditions make such notice impossible. The board will not transact any business other than that which is stated in the notice.

Public Hearings

The board may conduct public hearings from time to time in order for the public to express their views regarding a specific issue. The board will conduct such meetings in an orderly manner in accordance with board policy and regulation. While comments about board actions will be permitted, the board will not permit in public hearings any expression of personal complaints about school personnel nor against any person connected with the school system. Persons addressing the board will be expected to limit their remarks to three minutes or less, unless otherwise approved by the board. Approval can be made by a two-thirds vote of the members present. Speakers may offer objective comments on school operations and programs that concern them. While public comment about board actions will be permitted, the board will not permit in public session any expression of personal complaints about school personnel nor against any person connected with the school system.

Parliamentary Procedure

The latest edition of Robert's Rules of Order will govern all matters not covered by the rules of the board.

Adopted: 5-18-2020

Legal references:

S.C. Code, 1976, as amended